

**Yolo Fire Protection District
P.O. Box 466
Yolo, CA 95697
Minutes –November 4, 2024**

The Board of Commissioners of the Yolo Fire Protection District met on November 4, 2024 in a regular meeting at the Yolo Fire Station. Commissioner Steve Weiss called the meeting to order at 5:30 P.M.

Commissioners present: Steve Weiss, Lynnel Pollock and Chuck Hermle

Commissioners absent: None

Also present: Chief Dan Tafoya, Assistant Chief Manuel Tafoya and Sheryl Salgado, Clerk

Introductions: None

Public Comment: None

Correspondence and Informational Items: Commissioner Pollock reported the district email address is working. The generator will be installed in a permanent location. Yolo-Solano Air Quality will be notified. There is training scheduled with volunteers on November 13th at 5:30 P.M. Commissioner Hermle shared he and Commissioner Pollock recently completed and submitted a Cyber Security Policy Survey from GSRMA. Assistant Chief Tafoya shared the district water tender and two staff were part of the State’s Preposition Task Force for two days due to the recent wind event.

*Upcoming Steak Feed on November 16, 2024. The event will begin at 5:00 P.M. and dinner will be served at 6:00 P.M.

Reading and Approval of Minutes from October 16, 2024 Meeting.

Motion made to approve minutes.

Motion: Hermle

Second: Lynnel

Motion: unanimously carried

Finances Business:

Review ledgers and status of budget by line item, receive checks for deposit, review and approve bills, consider purchases, and approve any necessary budget transfers. Financial Reports reviewed. Sheryl Salgado, Clerk reported the County has not closed FY 2023-24.

Motion made to approve expenditures as presented in the amount of \$42,806.09.

Motion: Hermle

Second: Pollock

Motion: unanimously carried.

Update on Prop 218 and Possible Action. Chief Tafoya reported SCI contract completed. Discussed setting up a meeting with SCI. Chief shared he was notified by the County the 2024-25 Fire Sustainability Funding was being processed.

Update on New Full-Time Firefighter Position and Possible Action: Assistant Chief Tafoya presented job flyer, application and updated job description. A discussion was held on

documents and when to open and close application process. Commissioner Weiss will check into inviting two County Fire Chiefs to be included on the interview panel.

Motion was made to approve updated job description for full-time firefighter; open application process on November 5th and final filing date on November 29th.

Motion: Pollock Second: Weiss Motion: unanimously carried

Discussion on Workplace Violence Policy and Possible Action: Commissioner Hermle presented a draft Workplace Violence Policy. The policy was reviewed and discussed.

Motion was made to adopt Workplace Violence Policy.

Motion: Hermle Second: Pollock Motion: unanimously carried.

The district will form a committee, the policy will be included in the IIPP and the policy will be submitted to GSRMA.

Consider and Approve Resolution 110424 Identifying the Terms and Conditions for Fire District Response Away from Their Official Duty Station and Assigned to an Emergency Incident. Assistant Chief Tafoya presented Resolution 110424. The resolution was reviewed.

Motion was made to adopt Resolution 110424.

Motion: Hermle Second: Pollock Motion: unanimously carried.

Review of Upcoming Annual Firefighter Appreciation and Awards Dinner and Possible Action: Chief Tafoya shared he was working on finding a location, catering and a date to hold event. It was the consensus of the commissioners to help pay for the dinner.

Schedule Annual Performance Evaluations for Fire Chief and Assistant Fire Chief: A discussion took place on commissioners and staff availability date and time. It was scheduled on December 2nd at 4:30 P.M.

Fire Chief's Report and Possible Action(s): Chief Tafoya had nothing to report at this time.

a. Personnel Issues: Nothing to report.

Meeting adjourned at 6:43 P.M.; next scheduled meeting: Monday, December 2, 2024, 5:30 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk